

Land Bank
June 20th, 2019
1:00 p.m.

Board Members Present: Steve Groat, Sandy Pagano, Laurie Crane, Karen Ambroz, Chuck Verkey, Ken Miller and Brian Pincelli

Also in Attendance: Mark Humbert

Excused: Amber Roberts

6-6-19 Minutes:

Mrs. Pagano noted that the deposit of \$996.65 was not received from Ely Maloy but from the Town of Wolcott for taxes paid on the Spring Green Road property. Mrs. Pagano motioned to approve the minutes with the correction, seconded by Mr. Groat. Passed.

6-20-19 Agenda:

Mr. Verkey motioned to approve the agenda as presented, seconded by Mrs. Crane. Passed.

Treasurer's Report

An approximate amount of \$5,000 was debited due to payroll. No other transactions were made since the last meeting. The balance of the account is \$484,815. Mrs. Crane motioned to accept the Treasurer's Report as presented, seconded by Mrs. Ambroz. Passed.

Director's Report:

- Mr. Humbert advised the Board that a hunting club in Savannah is interested in a property that was taken off the county foreclosure list for transfer to the land bank. The Board agreed that the structure on the property would be demolished and then the property would be offered to the hunting club for purchase. Mr. Groat suggested that all communication regarding the auction will be directed solely to the website where the most updated information will be available. All Board members agreed that the final property list will be emailed from the Real Property Director to all supervisors.
- Enterprise: All required documentation has been filed except a finalized budget. Mr. Pincelli motioned to authorize the chairperson to enter into a contract with Enterprise for the available grant funds, seconded by Mr. Miller. After roll call all were in favor and the motion was passed unanimously.
- Land Bank Conference: Mr. Humbert looked into software run through Quick Books designed specifically for land banks. He noted that 5-6 other land banks are currently using this software and would cost around \$1000.00.
- Mr. Humbert met with both Habitat for Humanity and WFL BOCES regarding a rehab project in Lyons/Sodus/Williamson area. He also met with Pamela Heald, CEO of Reliant bank who would be willing to work on a mortgage for the Habitat family once a project is complete.
- CDBG Sub Recipient Agreement with County: Mr. Pincelli motioned to authorize the chairperson to execute CDBG Sub Recipient Agreement, seconded by Mrs. Pagano. After roll call all were in favor and the motion was passed unanimously.
- Mrs. Crane motioned to solicit Request for Proposals for grant administration of CDBG funds, seconded by Mrs. Pagano. Passed.
- Request for Proposals for Demolition Services: Mrs. Pagano motioned to have the demo bids for the Ridge Road, Sodus, Walker Road, Palmyra and Broad St. Lyons properties due by 12:00 p.m. on July 16th, 2019 at the 76 William St. location. After roll call all were in favor and the motion was passed unanimously.
- Mr. Humbert noted that the 17 properties being acquired from the 2019 auction need to be categorized. It was also noted that the Land Bank will pay \$1.00 for each property.
- Mrs. Pagano motioned to request two separate proposals for lawn mowing services and property maintenance services, seconded by Mr. Miller. After roll call all were in favor and the motion was passed unanimously.

6112 Spring Green Road, Wolcott Property:

This property has closed and the deed has been filed. Mrs. Crane was acknowledged for mentioning the ongoing issue of Roll Section 8 Properties at the Board of Supervisors Meeting on June 18th.

Committee Reports:

No committee reports were received.

Health Trust:

Mrs. Ambroz presented a resolution confirming Land Bank membership in the Wayne County Health Care Trust Plan. After roll call, all were in favor and the motion was passed unanimously.

ABO Public Authority Accountability Training:

Mrs. Pagano reminded board members to complete their training as confirmation of completion will need to be posted to the website. A self-evaluation questionnaire was also distributed to the board to be completed and returned to her by July 18th.

Website:

Mrs. Pagano will be meeting with Wayne County IT to see if they can help simplify day to day functions of posting website material.

Mrs. Crane motioned to adjourn at 2:43 p.m. seconded by Mrs. Pagano.

The next meeting of the Wayne County Regional Land Bank, Corp is scheduled for July 18th, at 1 p.m. at the 9 Pearl St. 2nd Floor Conference Room location.

Respectfully submitted,

Kelley Loveless