

Executive Director Update

It has been a busy few weeks. Please see the notes and updates below. We will discuss all of these things on Thursday.

Enterprise

- Continuing to work with Enterprise to be able to sign the contract with them.
- Waiting to hear from them about final edits on required documents
- We need to have a signed contract with them before we can sign any contracts that will be using Enterprise funds. At this time, we would need to have a signed contract prior to contracting for the demolitions of the 2018 properties.

Habitat for Humanity

- Met with Habitat to discuss possible collaboration. They want to increase their efforts in Wayne County. Options include:
 - o Habitat purchasing a home or building lot from the Land Bank Director
 - o Working with them to have a home renovated

Wayne Finger Lakes BOCES

- Met with Williamson Training Center administrators.
- Scheduled to meet with instructors in the fall to explore options to work together. Options include:
 - o BOCES Conservation students could clean up, landscape, etc the lots after demolitions. They are especially interested in the property on Town Line Rd in Williamson as it is close to their facility. This could happen this fall.
 - o BOCES Carpentry students may be interested in doing remodeling/rehab work on a property. This would likely not happen until 2020.

CDBG Grant

- RFQ is out for a CDBG Administrator. Deadline is July 30. CDBG recommends having bid period open for at least 4 weeks.
- Karen will be signing the Sub-Recipient Agreement which is the final step to enable the funds to be transferred from the County to the Land Bank.

RFPs and RFQs

- Some of these bids are due prior to our meeting. I hope to have good bids to consider and act on at the meeting.
- RFP/RFQ notices ran for 3 weeks.
- Posted RFPs and RFQs for the following:
 - o Mowing – Due 7/16. 2 contractors have expressed interest and obtained a bid packet
 - o General Maintenance – Due 7/16. 2 contractors have expressed interest and obtained a bid packet.

- Clean out and Contents Removal – Due 7/16. 1 contractor has expressed interest and obtained a bid packet.
- CDBG Grant Administrator – Due 7/31. 1 firm has expressed interest and plans to submit an RFQ
- Engineering and Environmental Services – Due July 23. 5 firms have expressed interest and said they may submit an RFQ
- Demolition of 2018 houses – Due 7/16. 1 company has expressed interest and obtained a bid packet. Timing is tough on this bid as contractors are busy this summer.
 - The Broad Street house was not included in this bid due to the plan to use CDBG funds to perform the demolition. It was recommended we wait for this demolition RFP process until we had the funds from the County and a contract administrator hired.
 - We will need to put a bid out for the 2019 houses now that they have been transferred. We plan to use Enterprise Grant funds for those demolitions, so we will need to wait until Enterprise contract is signed to demolish these properties.

Property Transfer

- Karen signed appropriate documents and County completed property transfers last week

Property Status and Determination

- See Document entitled “**2019 Land Bank Parcel Acquisitions Update**” to review the latest plans and comments for these parcels.
- I have been contacted by Williamson and Lyons code-enforcement officers related to mowing of properties. I have gone on site with them and they are aware that we will have a company to perform mowing services very soon.
- Karen has added the 2019 parcels to our insurance policy.

Rose Property

- The individual who has been living in the property is still living in the property.
- He is not the previous owner, but is a relative of the previous owner.
- He has been informed that the Land Bank now owns the property, as of last week.
- He says he is interested in purchasing the property, but I have not determined if that is realistic for him.