

Land Bank
May 2nd, 2019
9:30 a.m.

Board Members Present: Steve Groat, Sandy Pagano, Chuck Verkey, Laurie Crane, Brian Pincelli, Karen Ambroz, Amber Roberts and Ken Miller

Others Present: Mark Humbert

4-11-19 Minutes:

Mrs. Pagano motioned to approve the minutes as presented, seconded by Mr. Miller. Passed.

Agenda:

Mrs. Pagano motioned to approve the 5-2-19 agenda as presented, seconded by Ms. Roberts. Passed.

Director:

Mr. Humbert has officially resigned from SUNY Oswego. Mrs. Pagano motioned to revise the resolution noting Mr. Humbert's official start date from June 1, 2019 to May 2, 2019. Seconded by Mrs. Crane. Passed.

Treasurer's Report:

489,423.61 balance as of April 30th, 2019. A check for the Spring Green Road insurance was cashed at \$794.22. Tax payments were withdrawn. No new vouchers have been received. Mrs. Crane motioned to accept the Treasurer's Report seconded by Ms. Roberts. Passed.

Professional Bookkeeper:

Will be revisited at a later date.

2018 Financial Audit:

Ms. Roberts motioned to contract with Allied Financial Partners for the 2018 financial audit in the amount of \$3170.00, seconded by Mrs. Pagano. After roll call all were in favor and the motion was passed unanimously.

Quick Books:

Mrs. Pagano motioned to purchase Quick Books Desktop Pro seconded by Mr. Verkey, after roll call all were in favor and the motion was passed unanimously.

Engagement Letter:

Revisions have not been received from Attorney Morell.

Department of Labor Update:

Mrs. Pagano motioned to decline appealing the Department of Labor hearing decision regarding Ms. Castro, seconded by Ms. Roberts. Long Roll Call was taken with the results as follows:

Verkey: No

Ambroz: Yes

Roberts: Yes

Pincelli: No

Crane: No

Groat: Yes

Miller: Yes

Pagano: Yes

The motion was passed.

Mrs. Crane suggested sending a letter regarding termination on lack of performance of Ms. Castro to the DOL Board.

Enterprise Grant:

Mrs. Ambroz continues to work on collecting required information.

CDBG Funds:

- RFP for solicitation of a consultant related to documentation and reporting for the CDBG administration.
- RFP for selection of a contractor related to engineering consultation for demolition of the 54 Broad St. Lyons property the county committed IDA funds to.
- Draft solicitation of an RFP for a demolition contractor.
- The Land Bank has funds that need to be moved to the County, the County should in turn commit those funds to the land bank county budget line. Mr. Pincelli will present the budget adjustment at Economic Development and Planning Committee for consideration by the full Board on May 21st, 2019.
- The final condemnation by the Town of Lyons will be completed once the waiting period has concluded.
- The Land Bank will need to solicit an air quality monitoring contractor.

6112 Spring Green Road Property:

Mrs. Crane noted that the taxes on this property were attempted to be paid at the Town of Huron. It was reiterated that the Board agreed on \$8000.00 purchase price. Mr. Groat suggested making a phone call to Mr. Watkins regarding the purchase of the property after the meeting.

Ridge Road, Sodus Property:

The resident interested in the property was advised of the property purchase application process. The Land Bank address needs to be added to the application. Mrs. Ambroz will follow up on the situation.

Committee Reports:

No committee reports were received.

National Community Stabilization Trust:

Mr. Pincelli discussed the possibility of applying for the National Community Stabilization Trust, which is a national not-for-profit set up to deal with bank foreclosed properties and dispositions. Mr. Verkey asked that the file regarding the Trust be emailed to the entire Board for review. No cost for membership.

Tax Auction Presentation:

The Board reviewed potential properties for the upcoming 2019 county tax foreclosure auction.

Mr. Verkey motioned to adjourn at 11:25 a.m. seconded by Ms. Roberts.

The Wayne County Regional Land Bank, Corp will meet on May 8th, 2019 at 1 p.m. for a workshop at the 9 Pearl St. 2nd Floor Conference Room.

The next regularly scheduled board meeting of the Wayne County Regional Land Bank, Corp is scheduled for May 16th, at 1 p.m. at the 9 Pearl St. 2nd Floor Conference Room location.

Respectfully submitted,

Kelley Loveless