

Land Bank
April 11th, 2019
2:00 p.m.

Board Members Present: Steve Groat, Sandy Pagano, Chuck Verkey, Laurie Crane, Brian Pincelli, Karen Ambroz and Ken Miller

Excused: Amber Roberts

Others Present: Attorney John Morell, Mark Humbert and Steve LeRoy

4-4-19 Minutes:

Mrs. Crane motioned to approve the minutes as presented, seconded by Mrs. Pagano. Passed.

Agenda:

Mr. Miller motioned to approve the 4-11-19 agenda as presented, seconded by Mrs. Crane. Passed.

Director Candidate:

Mr. Humbert said he could start on June 1, 2019.

Resignation of Treasurer:

Mrs. Crane motioned to accept the resignation of Amber Roberts, seconded by Mr. Pincelli. Passed.

Mrs. Pagano will continue the duties of Treasurer.

Professional Bookkeeper:

Mrs. Ambroz recommended hiring a bookkeeper. She will look into possibilities and report back at the next meeting.

Treasurer Report:

Mr. Verkey, Mrs. Pagano and Mrs. Ambroz are the current signatories on the LNB account.

Mrs. Crane motioned to remove Brian Manktelow as a signatory from the Lyons National Bank account.

Mr. Verkey second. Passed.

Department of Labor Update:

The hearing will be held on Monday, April 15th. Mr. Groat and Mr. Pincelli will attend the conference call hearing with Mrs. Ambroz.

Enterprise Grant:

Mr. Pincelli motioned to accept the land bank community revitalization initiative grant from Enterprise Community Partners in the amount of \$500, 000, seconded by Mr. Verkey. After roll call all were in favor and the motion was passed unanimously.

Acquisition of Property and Property Disposition Policies:

The policies were referred to the Governance Committee for further review and recommendations.

Sales Application:

After reviewing the presented application the board agreed that the form would suit their needs.

6112 Spring Green Road Property:

Mrs. Ambroz advised the Board that insurance has been purchased through Scottsdale. The total cost for the year premium is \$794.22.

Demolition RFP:

RFP's will be directed to the 76 William St. address. An environmental firm will need to be hired to perform air quality tests prior to and during the project per state regulations.

The Broad St. demolition will be prevailing wage due to CDBG funding.

Mr. Pincelli motioned to adjourn at 3:25 p.m. seconded by Mrs. Crane.

The next meeting of the Wayne County Regional Land Bank, Corp. is scheduled for **May 2nd, 2019 at 9:30 a.m.**, 9 Pearl St. 2nd Floor Conference Room.

Respectfully submitted,

Kelley Loveless