

Wayne County Land Bank
August 2nd, 2018
1:00 p.m.

Present: Steve Groat, Chuck Verkey, Sandy Pagano, Karen Ambroz, Brian Pincelli, and Patrick Schmitt

Excused: Brian Manktelow and Laurie Crane

8/2/18 Agenda:

Mr. Schmitt added insurance and bookkeeping to the presented agenda. Mr. Groat motioned to approve the agenda with changes made, Mr. Verkey second. Passed.

7/26/18 Minutes:

Mrs. Ambroz motioned to approve the previous minutes from July 26th, 2018. Mr. Schmitt second. Passed.

Land Bank Director:

- Quotes were received for health insurance:
 - Single plan: \$700.00/month; family plan: \$2,000/month, 2 person plan: \$1400.00/month – these plans do not include vision or dental coverage.
- **Mrs. Ambroz motioned to present an application to the Wayne County Health Care Plan Trust for health insurance coverage. Mr. Verkey second. Passed.**
- Mr. Pincelli will look into NYS Retirement.
- Payroll quotes were as follows:
 - Cole Income Tax: 1 FT, 1 PT: \$600.00/year includes quarterly returns, W2, and paystubs.

Website:

- Mr. Pincelli noted that a website would cost around \$60.00/year and domain name would cost approximately \$30.00/year through Go Daddy.
- **Mr. Verkey motioned to accept waynecountylandbankny.com as the official domain name. Mr. Groat second. Passed.**
- Mr. Groat offered to put the cost of the website/domain expenses on his personal credit card for later reimbursement.

Insurance:

- **Mr. Schmitt motioned to rescind the motion passed last week for insurance purchase. Mr. Verkey second. Passed.**
- Mr. Schmitt noted that since last week, he would be receiving other quotes for insurance from Sullivan and Eastern Shore Associates.

Bookkeeping:

- The Board agreed to use ledger/hand written checks to start, with the possibility of switching over to Quick Books January 1st, 2019.

Mrs. Ambroz motioned to adjourn the meeting at 1:43 p.m. Mr. Verkey second.

The next meeting of the Wayne County Land Bank is scheduled for August 16th, 11:00 a.m. at the 9 Pearl St. 2nd Floor Conference Room.

Respectfully submitted,

Kelley Loveless