

Wayne County Land Bank
June 7, 2018
11:00 a.m.

Present: Brian Manktelow, Steve Groat, Laurie Crane, Chuck Verkey, Sandy Pagano, Karen Ambroz, Brian Pincelli, and Patrick Schmitt

6/7/18 Agenda:

Mrs. Crane motioned to approve the agenda, Mr. Schmitt second. Passed.

5/17/18 Minutes:

Mr. Pincelli motioned to approve the previous minutes from May 17th, 2018. Mr. Schmitt second. Passed.

Policies and Procedures:

Mr. Verkey motioned to approve the policies and procedures as presented. Mrs. Crane second. Passed.

Annual Contract:

Mrs. Crane motioned to approve the contract with the Wayne County Board of Supervisors. Mr. Verkey second. Passed.

Insurance:

- Mr. Schmitt contacted NYMIR but has not heard back from them as of today.
- Mr. Pincelli suggested reaching out to the Land Bank Association. Mr. Pincelli will also reach out to insurance agent(s) and invite them to attend the next meeting.

Finance:

Mr. Schmitt said that once the contract is executed with the County, there should be funds in the bank account before the June 21st meeting.

Paris Report:

The Board agreed that the Director would prepare these documents and the Treasurer would certify.

Land Bank Director:

- Mr. Pincelli noted that the job was posted on the NYS Economic Development Group website. He will also post on the American Planning Association website and Mr. Schmitt will look into posting on the NYSAC site.
- Mr. Pincelli motioned to advertise in The Times and Sun and Record for 2 weeks. Mr. Schmitt second. Passed.
- Mrs. Crane, Mrs. Ambroz and Mrs. Pagano will sit for interviews.
- Kelley Loveless will collect applications and forward to the Interview Committee.

Property Auction:

Mrs. Ambroz distributed four potential properties for Land Bank consideration:

- It was decided that Seq #489, Woodruff Rd. in the Town of Huron would go back to the auction for potential sale.
- Board members agreed that Seq #607, Broad St. in the Town of Lyons would go to the Land Bank for possible demo.
- Seq #909, Walker Rd. in the Town of Palmyra will go to the Land Bank. This structure is a possible demo, but has possibilities of being salvaged. The lot is odd; potential land for a surrounding neighbor to purchase.
- Seq #1331, Ridge Rd. in the Town of Sodus will go to the Land Bank. This is a demolition and could be sold as a building lot once the land is cleared.

Increase of Board Members:

A resolution was brought to the Economic Development and Planning Committee on June 6th to increase the Land Bank Board to nine. Mrs. Ambroz noted that Amber Roberts (Wolcott Assessor/Business Owner) was extremely interested in serving on the Board. Other members were asked to reach out to people they knew to fill the final vacancy.

Mrs. Ambroz motioned to adjourn the meeting at 12:00. Mrs. Crane second.

The next meeting of the Wayne County Land Bank is scheduled for June 21st, 11:00 a.m. at the 9 Pearl St. 2nd Floor Conference Room.

Respectfully submitted,

Kelley Loveless