

Wayne County Land Bank  
June 21, 2018  
11:00 a.m.

Present: Brian Manktelow, Steve Groat, Chuck Verkey, Sandy Pagano, Karen Ambroz, Brian Pincelli, and Patrick Schmitt

Excused: Laurie Crane

6/21/18 Agenda:

Mr. Schmitt motioned to approve the agenda, Mrs. Ambroz second. Passed.

6/7/18 Minutes:

Mrs. Ambroz motioned to approve the previous minutes from June 7<sup>th</sup>, 2018. Mr. Verkey second. Passed.

Property Acquisition Update:

- All paperwork was signed by Chairman Manktelow
- The County will hold properties until the Land Bank is able to pay the \$555.00 in transfer fees owed to the County Clerk.
- Mr. Manktelow noted that the lawns at the properties will need to be maintained.
- Mrs. Ambroz told the committee that Williamson Code Enforcement has already called her office about the Williamson property acquired by the Land Bank. She said they were looking to see that the new owners to take care of previous issues.
- Mr. Schmitt noted that once the Land Bank is insured, a bid should go out for lawn mowing services.

Insurance:

Mr. Schmitt informed the committee that NYMIR was not interested in insuring the Land Bank. He is still waiting to hear from Eastern Shore Associates. Ely & Leene - Mead Maloy Agency, Inc. in Newark will be meeting with Mr. Schmitt next week to see if there is an interest. Sullivan Insurance will also be contacted.

County Contract Update:

The Contract has been signed and filed. Two executed copies are with Kelley Loveless and will be turned over to the Director once hired.

Funds Management Update:

Mr. Schmitt will work with Mr. Blake to get funds transferred on July 7<sup>th</sup> or August 11, as these are the next two county audit cycles.

PARIS Report:

Mrs. Pagano and Mr. Pincelli met and talked. Mrs. Pagano is able to log in and load budget information.

Land Bank Director Update:

As of June 20<sup>th</sup>, no applications have been received for the position. The ad will run in the Sun and Record and The Times. Mr. Pincelli has posted on several websites. Mr. Schmitt submitted the ad to NYSAC for review.

Board Member Business/Additions:

Mr. Manktelow will be meeting with Bob Ohmann tomorrow regarding his interest. Amber Roberts has confirmed her interest in sitting on the Board.

Other Business:

- Mr. Schmitt completed the Public Authorities Board Member Training Webinar on June 8, 2018.
- The property tax auction brought in approximately \$600,000, this does not include the fees and overhead that will be deducted from this amount.
- Mrs. Ambroz has been in touch with IT regarding the website.

- Mrs. Pagano will work on developing the Land Bank logo.
- It was decided to cancel the July 5<sup>th</sup> standing meeting; a notice will be posted regarding the cancellation.
- Per the contract, IT will supply a phone and jack and internet portal for the Director. A computer will need to be supplied by the Land Bank.

Mrs. Ambroz motioned to adjourn the meeting at 11:35 a.m. Mr. Pincelli second.

The next meeting of the Wayne County Land Bank is scheduled for July 19<sup>th</sup>, 11:00 a.m. at the 9 Pearl St. 2<sup>nd</sup> Floor Conference Room.

Respectfully submitted,

Kelley Loveless