

Land Bank
March 21st, 2019
1:00 p.m.

Board Members Present: Steve Groat, Sandy Pagano, Amber Roberts, Chuck Verkey and Brian Pincelli

Excused: Karen Ambroz, Laurie Crane and Ken Miller

Others Present: Mark Humbert

3-7-19 Minutes:

Mr. Pincelli motioned to approve the minutes as written, seconded by Mr. Groat. Passed.

3-21-19 Agenda:

Mr. Groat motioned to approve the agenda as presented, seconded by Ms. Roberts. Passed

Director Candidate:

Mr. Mark Humbert introduced himself as a longtime resident of the Rose area. Most of his career has been spent in higher education, and is currently employed at SUNY Oswego. He is also responsible for running his family farm. Mr. Humbert explained that he had recently spoken with Mr. Manktelow about the director position. He is now at a turning point in his career and would like to find work within Wayne County. He explained that flexibility of time is a major factor due to the home farm schedule with planting and harvesting. Mr. Humbert has experience with grant writing and administration through his current position with the college and also as a member of the Wayne County Soil & Water Conservation District. His long term goals include family time, involvement in the community and the succession of his farm. If offered the position, Mr. Humbert could commit 3-5 years to the Land Bank as the Director.

Treasurer's Report:

The financial report for March was submitted to the Board.

PARIS Reporting:

Mrs. Pagano continues to work through the training.

CDBG Subrecipient Agreement:

Mr. Groat moved the Authorization for CDBG Subrecipient Agreement with the County of Wayne and Release of RFP for Related Administrative Services, seconded by Ms. Roberts. Passed. Funds will need to be held separately within the Land Bank in order to keep funds directed to CDBG projects.

Land Bank Director Position:

The Board agreed not to post the position. Mr. Verkey motioned to offer Mark Humbert the director position as a full time salaried position at 37.5 hours per week. Ms. Roberts second. Passed. An employment letter will be drafted by Mrs. Pagano. Mr. Humbert will be asked to attend the 4/4/19 meeting.

6112 Spring Green Road Property:

The Board discussed several options concerning the property. It was suggested to transfer the property back to the County. Mrs. Pagano will talk to the County regarding the issue.

Mr. Verkey left the meeting at 2:00 p.m.

Amend Current Acquisition of Property and Property Disposition:

There was no action taken regarding this issue.

Demolition of Properties:

Ms. Roberts suggested that the contractor be responsible for utility shut off. Mrs. Pagano asked Mr. Pincelli to revise the RFP and she will have the Public Works Superintendent review the documents. It was noted that this will encompass 3 structures, one of which is the Broad St. Lyons property that is committed with CDBG funds.

Website Status:

The Board was unable to vote on this subject due to a loss of quorum.

Enterprise Grant:

The \$500,000 needs a plan in order to expend funds. It was noted to use the upcoming auction to possibly commit to projects.

Land Bank Attorney – Engagement Letter:

Mr. Pincelli will contact Mr. Morell.

Committee Reports

There were no committee reports received at the meeting.

Other Business:

Ms. Roberts submitted letters to the Department of Labor for La'retta Castro's claim. She has not heard from the State as of yet.

The meeting ended at 2:40 p.m.

The next meeting of the Wayne County Regional Land Bank, Corp. is scheduled **for April 4th, 2019 at 1:00 p.m.**, 9 Pearl St. 2nd Floor Conference Room.

Respectfully submitted,

Kelley Loveless