

Wayne County Regional Land Bank, Corp.  
December 6th, 2018  
11:15 a.m.

Present: Steve Groat, Brian Manktelow, Patrick Schmitt, Amber Roberts, Laurie Crane, Karen Ambroz, Chuck Verkey

Excused: Brian Pincelli

11/29/18 Minutes:

Mr. Verkey motioned to accept the minutes as presented. Seconded by Mr. Schmitt. Passed.

Accounts Payable:

Mrs. Crane motioned to pay an invoice for IT services in the amount of \$617.19. Seconded by Mr. Schmitt. Passed.

Director Position:

Mrs. Ambroz informed the Board that she received an email from Ms. Castro requesting her hours be changed to 8:30 – 4 with a 30 minute lunch instead of an hour. There was a lengthy discussion amongst members regarding the request. Mr. Groat made a motion to revisit the change in hours after the 6 month probationary period was complete. Seconded by Mrs. Ambroz. Passed.

Mrs. Ambroz will send an orientation package to Ms. Castro.

Cell Phone for Land Bank Purposes:

It was noted that the use of personal cell phones for Land Bank purposes would be revisited in January.

Computer Equipment for Director:

Ms. Roberts motioned to purchase a laptop and printer/scanner not to exceed \$1500.00 for the Director. Seconded by Mr. Schmitt. Passed.

Treasurer Report:

Mrs. Pagano informed the Board that the Land Bank received a check for \$125,000 from Wayne County. Mrs. Ambroz motioned to authorize account representatives to open up Certificates of Deposit as recommended by the Treasurer, seconded by Ms. Roberts. Passed.

Tax Exempt Status:

Mrs. Ambroz inquired about tax exempt status for the Land Bank. She informed the committee that this has been an issue at the state and has not been resolved as of yet. The NYS Senate still needs to pass at their level.

Mr. Manktelow motioned to go into executive session regarding a parcel, seconded by Mr. Verkey at 11:40 a.m.

Regular session resumed at 11:53 a.m.

6112 Spring Green Road, Wolcott Property:

Ms. Roberts motioned to have Mr. Manktelow negotiate the sale of the 6112 Spring Green Road, Wolcott property. Seconded by Mrs. Ambroz. Passed.

Mrs. Crane motioned for Mr. Verkey to contact Attorney Jon Morrell regarding property closings. Seconded by Mr. Schmitt. Passed.

Resignations of Board Members:

Mrs. Crane motioned to accept the resignation of Mr. Patrick Schmitt and Mr. Brian Manktelow seconded by Ms. Roberts. Passed. Mr. Schmitt and Mr. Manktelow abstained.

December 20<sup>th</sup>, 2018 Meeting:

Mrs. Crane moved to cancel the December 20<sup>th</sup> meeting seconded by Ms. Roberts. Passed. Someone will post the cancellation publically.

Mr. Schmitt motioned to adjourn, seconded by Ms. Roberts at 12:05 p.m.

The next meeting of the Wayne County Regional Land Bank, Corp. is scheduled **for January 10<sup>th</sup> 2019 at 10:00 a.m.**, 9 Pearl St. 2<sup>nd</sup> Floor Conference Room.

Respectfully submitted,

Kelley Loveless