

Wayne County Regional Land Bank, Corp.
January 10th, 2019
10:00 a.m.

Board Members Present: Steve Groat, Laurie Crane, Karen Ambroz, Chuck Verkey, Brian Pincelli, Sandy Pagano

Others Present: La'retta Castro

Excused: Amber Roberts

12/6/18 Minutes:

Mrs. Ambroz motioned to accept the minutes as presented. Mr. Groat second. Passed.

1/10/19 Agenda:

Mr. Groat motioned to accept the agenda as presented. Mrs. Ambroz second. Passed.

Accounts Payable:

Mr. Pincelli motioned to pay 2019 town and county tax bills for the Walker Rd., Palmyra, Ridge Rd., Sodus and the Broad St., Lyons properties. Seconded by Mr. Verkey. Passed.

Health Insurance:

Mr. Pincelli motioned to approve to pay the health insurance premium on a monthly basis. Mrs. Ambroz second. Passed.

6112 Spring Green Road, Wolcott Property:

It was noted that Mr. Watkins did not have the full amount of \$12,500 to buy his property back. The Board discussed not paying any taxes until the issue is resolved. Mrs. Crane will meet with the Wolcott Village Mayor and Mr. Watkins and report back at the February 7th, 2019 meeting.

Schedule of Demolitions:

Mrs. Crane motioned to demolish all three properties: Broad St. Lyons, Walker Rd. Palmyra and Ridge Rd. Sodus as one bid. Mrs. Ambroz second. Passed.

Petty Cash:

Mr. Pincelli motioned to approve petty cash for the purpose of purchasing office supplies not to exceed \$500.00. Seconded by Mrs. Crane. Passed.

Director's Flex Time:

It was noted that if the director needs to work during the weekend she will flex her hours to be used within the pay period.

NYS Land Bank Association:

A motion was set forth at the November 1st, 2018 meeting. Ms. Castro will finalize joining the association.

Treasurer Report:

Mrs. Pagano noted that the checking account was reconciled to \$235,897.09 at the close of 2018. Mrs. Pagano suggested that all future billing go through Mrs. Castro. Mr. Groat moved to accept the treasurer's report. Mrs. Crane second. Passed.

Change in Bylaw:

Mrs. Ambroz motioned to amend the bylaws making the treasurer a voting member of the land bank board. Seconded by Mr. Pincelli. Passed.

Website:

Mrs. Ambroz noted that the land bank does not have a functioning website. She explained that Wayne County IT Department has been busy and hasn't had the time to devote to the project. Mr. Groat said he would talk to Mr. Ury at IT and report back regarding the situation. In the meantime, the board agreed to explore outside companies for a website build.

Foreclosure List:

Approximately 150 properties are on the 2019 list. Residents have until May 31st, 2019 to pay back taxes.

Land Bank Attorney:

Mr. Pincelli motioned to approve Converse and Morell as the land bank attorney. Seconded by Mrs. Ambroz. Passed.

Upcoming Meeting Schedule:

1st and 3rd Thursdays, **10:30 a.m. start.**

Mrs. Crane motioned for Mr. Verkey to contact Attorney Jon Morrell regarding property closings. Seconded by Mr. Pincelli. Passed.

Mrs. Ambroz motioned to adjourn at 11:20 a.m., seconded by Mr. Groat.

The next meeting of the Wayne County Regional Land Bank, Corp. is scheduled **for February 7th, 2019 at 10:30 a.m.**, 9 Pearl St. 2nd Floor Conference Room.

Respectfully submitted,

Kelley Loveless